

Table of Contents

Introduction

Introduction – page 1

Why Have a Disciples Women/Christian Women’s Fellowship (DW/CWF)

Organization Today? – page 3

ICWF Purpose – page 4

DW/CWF Prayer – page 4

DW/CWF Benediction – page 5

Historical Purposes – page 6

Significant Dates – page 7

Organizational Structure

Network of Disciples Women/Christian Women’s Fellowship – page 3

Areas in the Church That Support DW/CWF – page 3

Local DW/CWF in Congregations – page 4

District/Area DW/CWF – page 4

Regional DW/CWF – page 4

International Christian Women’s Fellowship (ICWF) – page 5

Office of Disciples Women (ODW)– page 5

Church Women’s Staff Fellowship – page 6

Constituency Groups – page 6

Global Women Connecting – page 6

Interregional Groups for Women’s Network – page 8

Church Women United – page 9

Models for Structure for Local DW/CWF Groups – page 10

First Christian Church in Selma, Calif. – page 10

Traditional DW/CWF Organization – page 12

Sample Job Descriptions for Traditional Model – page 14

President – page 14

Vice President – page 15

Recording Secretary – 16

Corresponding Secretary – page 16

Treasurer – page 17

Worship Director – page 18

Study Director – page 19

Social Action Director – page 19

Group Leader – page 20

Nominating Committee – page 20

Sample Bylaws – page 21

Models for Regional DW/CWF Structures – page 27

Model 1: Oregon Region – page 27

Covenant – page 27
Guidelines – page 29
Model 2: Pacific Southwest Region – page 33
Office of Disciples Women – page 33
Job Descriptions – page 35
Sample Bylaws – page 47

Leadership

What Is Leadership? – page 2

Qualities of a Leader – page 3

Questions Responsible Leaders Ask – page 3

Leadership Styles – page 4

Model 1 – page 5

Model 2 – page 5

Model 3 – page 6

The ABCs of Leadership – page 7

Planning and Preparing for Leadership – page 10

Developing a Useful Schedule – page 10

Planning With the Executive Committee – page 11

Preparation – page 11

Building a Detailed Agenda for the Planning Meeting – page 11

Effective Meetings – page 14

Helpful Hints – page 14

Setting an Agenda – page 14

Keeping the Meeting on Track – page 15

Physical Arrangements – page 16

What Goes in the Minutes – page 16

Planning the Budget – page 17

Sample Budget – page 18

Types of Meetings – page 19

Executive Committee – page 19

General Meetings – page 19

Group Meetings – page 20

Nominating Committee – page 20

Selecting a Candidate – page 20

Approaching a Candidate – page 21

Conflict Resolution – page 22

The Floor – page 23

Anti-Racism/Pro-Reconciliation – page 24

Importance of Issue – page 24

We Must Get There from Here – page 25

The Leader Apprentice Ministry – page 27

Leadership Web sites – page 28

Communication – page 29

Gigabyte Station – page 30

Web Site Mentoring – page 31
Power Debriefing – page 31

Membership Development/Mentoring

What Is Membership? – page 1

Nurturing Membership – page 3

Invitations – page 3

Ideas to Support Active Participants – page 5

Celebrating Volunteers – page 5

Developing a Leadership Bank – page 6

Ice Breakers – page 8

Community-building Exercises – page 8

Evaluating the DW/CWF Program – page 10

Group Models – page 10

Kick-Starting New Groups – page 11

New Day Fellowship Groups – page 14

MOPS – page 15

The Next Generation – page 16

Harmony – page 16

Saturday Evening Fellowship – page 17

Wisdom Circle – page 17

Reading Together – page 20

Book Club – page 20

Shawl Ministry Group – page 21

Young Women's Ministry Project – page 22

Kentucky Women, Listening to the WIND – page 28

Mentoring – page 30

What Is Mentoring? – page 30

Mentoring Program for DW/CWF – page 31

Young Women's Mentoring Program – page 32

S.I.S. – page 33

Nurturing the Girl Child Financial Workshop – page 34

Diamonds in the Ruff – page 40

Stewardship

Stewardship Is ... – page 1

Theological Foundations of Stewardship – page 1

Biblical Foundations of Stewardship – page 3

DW/CWF Giving: A Brief History – page 3

Disciples Mission Fund – page 4

Remittances – page 5

Blessing Box – page 8

Global Women Connecting – page 8

The Women's Endowment Fund – page 9

Fellowship of the Least Coin – page 10
Estate Planning – page 10

Spiritual Formation

Introduction – page 1

Program Planning – page 2

Preparation – page 2

The Study Director/The Worship Director – page 2

The Program Planning Meeting – page 2

After the Planning Meeting – page 4

Helpful Hints for Preparing Study – page 5

Points to Consider – page 5

New Day Magazine – page 6

In *The Fullness of Time* – page 7

Helpful Hints for Preparing Worship – page 10

Elements to Consider – page 10

About the Chalice – page 12

Making Offerings Worshipful – page 13

Personal Spiritual Development – page 13

Encouraging Individuals to Develop a Deeper Spiritual Life – page 13

Suggestions for Deepening the Spiritual Life – page 14

New Day Spirit Quest – page 14

Seven-Minute Workout – page 15

The Practice of *Lectio Divina* – page 15

Social Action

Social Action Definition – page 2

Action toward Justice – page 4

Jack and Jill Revisited – page 5

Guidelines for Creating Social Action Opportunities – page 6

Legislative Opportunities – page 7

How-To's – page 7

As Easy as Ordering Pizza – page 8

Useful Public Policy Advocacy Web Sites – page 10

Social Action Organizations – page 10

Disciples Peace Fellowship – page 10

Disciples Justice Action Network – page 11

Disciples Rapid Response Team – page 11

Interfaith Alliance – page 12

Jubilee USA – page 13

Faith Trust Institute – page 13

Toll-Free Domestic Violence Hotline – 14

Justice for Women Working Group – page 14

The Hunger Site – page 15

Children’s Defense Fund – page 15	
Responsible Tourism – page 16	
Energy Stewardship – page 16	
Church Women United – page 17	
Alternative Living – page 18	
Habitat for Humanity – page 18	
UNICEF/Change for Good – page 18	
World Council of Churches Decade to Overcome Violence– page 19	
Heifer Project International – page 19	
Ongoing DW/CWF Service Action Programs – pages 20	
Social Action Emphasis – page 20	
Church World Service – page 20	
Bread for the World – page 21	
Community Projects – pages 21	
Ending Child Abuse – page 22	
Child Care Centers for Employed Mothers – page 22	
Food Pantry – page 22	
Tutorial Program – page 22	
Advocacy for People Who are Poor and Hungry – page 23	
Used Stamp Project – page 23	
Women’s Shelters – page 23	
Interfaith Hospitality Network – page 24	
Angel Tree Project – page 24	
Volunteers of America – page 24	
Locks of Love – page 25	
ABC Quilts – page 25	
The Lion & Lamb Project – page 26	
Recycling Hearing Aids, Eyeglasses, and Cell Phones – page 26	
Person-to-Person Projects – page 27	
Foster Grandparents – page 27	
Foster Care Luggage for Kids – page 28	
Hospital/Home Visitation – page 28	
Telephone Reassurance – page 29	
Card/Note Ministry – page 29	
Ministry with Aging – page 29	
Mother-to-Mother Ministry – page 29	
CASA – page 30	
Girls Inc. – page 31	
Adventures in Global and Local Mission – page 31	
Global Ministries – page 31	
Inviting a Missionary to Your Congregation – page 32	
Mission Trips – page 32	
Woman-To-Woman Worldwide – page 32	
<i>Woman-To-Woman Experiences – page 33</i>	
Women’s Action Web (WAW) – page 33	
<i>Women’s Action Web National Experiences – page 34</i>	

Volunteers In Mission – page 34

Celebrations

Commissioning Services – page 1

Service of Blessing or Commissioning – page 1

Service of Dedication – page 2

Spring Training Events and Conferences – page 5

Spring Conference Model: Women’s Ministry, Christian Church in Kentucky – page 5

Spiritual Life Retreats – page 10

Convocation – page 10

Spiritual Growth Retreat – page 11

Resources for Retreat Planning – page 12

Appendix

Glossary and Contact Information – page 1

General Units of the Church –page 1

More Denominational Terms and Organizations – page 4

Disciples Women Terms – page 6

Structural Terms – page 10

Publications – page 11

Ecumenical Alphabet Soup – page 11